

INITIAL NOTICE OF REQUIRED DOCUMENTS

The following documents are required to complete the Trustee's analysis of the Debtor(s) case and must be received within 20 days of this Notice. Failure to comply in a timely fashion may result in unnecessary delays in confirmation and dismissal of the case.

1. A copy of the Debtor(s)'s tax return, with attachments, for the last year preceding the filing of the Petition.
2. Copies of all "pay advices", such as paystubs, or evidence of payments received within 60 days preceding the filing of the Petition from any employer of the Debtor(s).
3. Evidence of all monetary contributions from all sources received within 60 days preceding the filing of the Petition for the Debtor(s)'s household expenses.
4. Documentary proof of all secured ongoing expenses such as mortgage and car payments listed in Schedule D.
5. Documentary proof of all claimed exemptions listed in Schedule C such as tax bills and deeds to real property; titles to motor vehicles; IRA, annuity and 401K statements; and insurance policies.
6. A detailed inventory, including the age and estimated value of all personal property listed in Schedule B. Personal property includes, but is not limited, to jewelry, furniture, electronics, antiques, collectables, musical items, hobby and exercise equipment, and all intangible property.
7. Copies of all bank account statements, including but not limited, to savings and checking accounts, for the 60 days preceding the filing of the Petition.
8. A copy of Page 2 of the Petition, or other such document, evidencing the Debtor(s)'s original signature.
9. A copy of the Debtor(s)'s Certificate of Credit Counseling from a UST approved Agency.
10. A copy of the Rights and Responsibilities Agreement signed by the Debtor(s) and counsel.
11. Documentary proof the Debtor(s) was domiciled in Florida for the 730-day period immediately preceding the filing of the Petition or a copy of the exemptions for the state the Debtor(s) was domiciled the 180-day period previously thereto.
12. Documentary proof the Debtor(s) is entitled to 100% of the Florida homestead exemption if the Debtor(s) purchased a homestead more than the 1,215-day period immediately preceding the filing of the Petition.
13. Documentary proof of the value and payoff amount for the Debtor(s) homestead if purchased within the 1,215-day period immediately preceding the filing of the Petition.
14. Documentary proof the Debtor(s) is entitled to "stacking" of proceeds from all Florida homestead property if the Debtor(s) purchased a homestead within the 1,215-day period immediately preceding the filing of the Petition.
15. Documentary proof of the value and payoff amount for all non-exempt real property.
16. Documentary proof of properly perfected liens on all secured property.
17. Tolling Agreements for all transfers, where applicable.
18. For self-employed Debtor(s), a complete Business Questionnaire; corporate tax returns for the last year preceding the filing of the Petition; copies of all business bank account statements and cancelled checks for the year preceding the filing of the Petition through the date of this Notice.
19. For Debtors(s) who is an independent contractor and has no employees or sub-contractors, the Debtor(s) may submit a detailed, signed and notarized affidavit describing the nature of the business in lieu of the Business Questionnaire. The Trustee reserves the right to request additional information or the submission of a Business Questionnaire at a future date.

**PLEASE SEND ALL PAYMENTS TO: POST OFFICE BOX 2258
MEMPHIS, TN 38101-2258**